

D8.3



Minutes Beacon Kick off, 19 June 2017

DELIVERABLE D8.3

Dissemination type: Other

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Reporting period: 01/06/17 – 30/11/18

Date of issue: **11/09/2017**

Reissued: June 2018

Start date of project: **01/06/2017**

Duration: 48 Months

This project receives funding from the Euratom research and training programme 2014-2018 under grant agreement No 745 942

Dissemination Level (choose)

PU	Public
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Minutes of the Beacon Kick off session

Date: 19 June 2017

Time: 09.00-09.40

Participants

Antonio Gens	UPC	Aldo Madaschi	EPFL
Jon Harrington	BGS	David Masin	CUNI
Lucie Hausmannova	SURAO	Mika Niskanen	Posiva
Erika holt	VTT	Simon Norris	RWM
Darius Justinavicius	LEI	Nikol Novotna	SURAO
Markku Kataja	JYU	Wilfried Pflingsten	PSI
Lasse Lavikainen	Posiva	Veli-Matti Pulkkanen	VTT
David Luterkort	SKB	Roland Pusch	
Robert Charlier	ULg	Povilas Poskas	LEI
Frédéric Collin	ULg	David Potts	ICL
Ann Dueck	Clay	Franz Rinderknecht	KIT-INE
Ruben Iglesias Martinez	CIEMAT	Thorsten Schäfer	KIT-INE
Lars-Erik Johannesson	SKB	Annika Schäfers	BGR
József Kóbor	Uni Pécs	Jean Talandier	Andra
Petri Koho	Posiva	Kate Thatcher	Quintessa
Olivier Leupin	Nagra	Klaus Wiczorek	GRS
Maria Victoria Villar	CIEMAT	Mattias Åkesson	Clay
Patrik Sellin	SKB	Mary Westermark	SKB
Johan Swahn	MKG	Patrik Vidstrand	SKB
Jan Najser	CUNI	Timo Riikilä	JYU
Jaroslav Kruis	CTU		

In the morning of 19th June, before the Initial Workshop started, there was a short Kick off session for the Beacon project.

24 out of 25 Partners had representatives present, the 25th was represented by one of the other, and some of the members of the EARB (the Beacon Expert Advisory and Review Board) were able to attend this morning session.

The main items on this agenda were

- Status of the signing of the Grant Agreement. Urging the last three partners that for different reasons had not yet signed the accession form to the Grant Agreement to either sign or motivate why they do not wish to sign.
- Status and main remaining issues with the Beacon Consortium Agreement. When agreed, the last partners can sign the Accession to the Grant Agreement. A copy of the CA will then be sent to each partner. Partners sign their signature page. CA + all the signature pages are put together to a signed agreement
- A brief review of the first milestones and deliverables in the project. Since the project is started just before the summer vacations, the first deliveries are scheduled to be done

rather, or even very, soon after the summer holidays are over. The first deliverables are (an incomplete calendar attached):

D No	Description	Planned delivery	Status 11 Sept 2017
D2.1	Initial Workshop, Kaunas, Lithuania	M2 – 31 July	submitted
D7.1	Website for public and partner use	M3 – 31 Aug	submitted
D7.2	Project presentation (management)	M3 – 31 Aug	draft
D9.1	EPQ – Requirement No 1. (management)	M3 – 31 Aug	pending
D8.12	Proceedings from the Initial Workshop	M4 – 30 Sept	Draft
D8.13	First EARB review (Review of and comments to the Beacon Work plan)	M4 – 30 Sept	Draft
D6.1	A report from the Initial workshop in task 1 including the summary of the analysis of the working group	M4 – 30 Sept	Pending
D7.1	Publication plan	M4 – 30 Sept	Pending
D8.3	Minutes from Kick off meeting (this document)	M4 – 30 Sept	Being submitted
D1.1	State of the art report	M6 – 30 Nov	
D2.2	Identification of relevant data/models (report)	M6 – 30 Nov	
D7.3	Plan for the Exploitation and Dissemination of results (PEDR)	M6 – 30 Nov	
D7.5	Training Course (will be carried out and delivered M8)	M6 – 30 Nov	
D8.1	Data management plan (DMP)	M6 – 30 Nov	
D8.2	Communication plan	M6 – 30 Nov	
D3.1	Description of the constitutive models available at the start of the Beacon project	M9 – 28 Feb 2018	

- The four annual meetings were mentioned and partners were welcomed to volunteer to host these meetings.
- All partners may, and the WP-leaders will, during the autumn be requested to provide input to the Consortium Plan. It could be described as follows:
 - the equivalent of a Project Plan
 - based on the Description of the Action in the G A
 - developed to an appropriate extent with more detailed time plans
 - Purpose: Instrument for the Coordinator team, WP leaders and project team to manage project activities and follow up project progress and budget
 - More detailed than Annex 1 of the GA regarding budget, tasks & activities
 - Can be updated without of amendment to the GA (unless the change is of a type requiring amendment)
- Partners were also reminded to
 - provide WP2-leader and Quintessa with additional and/or updated **WP2 templates** before the 31st of July
 - provide bank information for the payment of pre-financing



- Partners were also informed that all main partner contacts had a little yellow clip on their nametags to facilitate the recognition as "Beacon experts" by the non-partner participants at the coming workshop.

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M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12
June 2017	July 2017	August 2017	Sept 2017	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Feb 2018	March 2018	April 2018	May 2018
Kick off, WP2 WS, Kaunas			Consortium Plan D6.1 Report		D1.1 SoA report D2.2 WP2 report		Preliminary date Training Course	D3.1 WP3 report			1st Annual D5.1.1 Specifications
M13	M14	M15	M16	M17	M18	M19	M20	M21	M22	M23	M24
June 2018	July 2018	August 2018	Sept 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	March 2019	April 2019	May 2019
Prel report for second paym of prefinanc		D6.2 Report				1st periodic report	1st periodic report				2nd Annual
M25	M26	M27	M28	M29	M30	M31	M32	M33	M34	M35	M36
June 2019	July 2019	August 2019	Sept 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	March 2020	April 2020	May 2020
		D4.1 Report									3rd Annual
M37	M38	M39	M40	M41	M42	M43	M44	M45	M46	M47	M48
June 2020	July 2020	August 2020	Sept 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	March 2021	April 2021	May 2021
2nd periodic report	2nd periodic report								Beacon Final Conference		END of Prep for 3rd periodic report and final report Beacon END
M49	M50	M51	M52	M53	M54	M55	M56	M57	M58	M59	M60
June 2021	July 2021	August 2021	Sept 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2021	Feb 2021	March 2021	April 2021	May 2021
3rd periodic, and the final report	3rd periodic, and the final report										